

# CDTPS ALUMNI PERFORMANCE PROJECT GUIDELINES

**September 10–13, 2020: Thursday – Sunday**

The Centre for Drama, Theatre and Performance Studies is pleased to continue the CDTPS Alumni Performance Project. This project is an exciting and privileged platform to develop and present innovative theatre performance targeted at recent alumni who want to establish careers in the professional theatre world. Recent graduates (Drama Specialist, Major, MA or PhD) who graduated between June 2015 and this coming June 2020 are eligible.

## What You Need To Do:

- Submit the application and proposal by Friday, April 10, 2020 (see below)
- Be a self-contained company with key artistic positions held by Drama Centre alumni. The Centre will allow access to our set, props, costumes, publicity, etc. as available
- Arrange for your own insurance coverage (we can provide details) if selected
- Arrange for your show's performance rights (if applicable)
- Hold a talk back session for current students after one performance
- Attend progress meetings and have a post-mortem with members of the selection committee
- Arrange box office and front of house
- After the run, restore the theatre to its original condition by Monday, September 14, 2020

## What You Get:

- A show that runs Thursday to Saturday night with a Sunday matinee: Sept. 10–13, 2020
- Rehearsal space in August and early September as available
- Technical equipment available (specifics to be detailed)
- House Technician for loading in, tech, performance and strike
- Creative support and technical advice (meetings TBD)
- The box office revenue (\$10 ticket price for CDTPS Community)

**Interview:** You will be asked to attend an interview (tentatively April 16, 10am -12pm).

**Please note:** As non-University of Toronto employees, the selected company will be working at their own risk. If you are injured as a result of an accident, you will not be covered by the *Workplace Safety Insurance Act* (formerly the Worker's Compensation Act) or the *Occupational Health and Safety Act*. The University of Toronto does not provide any health or accident insurance coverage for you and cannot assume any responsibility for injury to you or for loss or damage to your personal property while on University premises. The selected company must make their own arrangements for liability insurance.

**Please submit your application and documents by 4pm on April 10, 2020:**

**By Mail:** Ariel Martin-Smith  
Centre for Drama, Theatre and Performance Studies  
214 College Street, 3<sup>rd</sup> Floor, University of Toronto  
Toronto, ON M5T 2Z9

**By Email:** [ariel.martin.smith@utoronto.ca](mailto:ariel.martin.smith@utoronto.ca)

**By Hand:** Ariel Martin-Smith  
Room 326, 214 College Street

For further information, contact Ariel Martin-Smith at [ariel.martin.smith@utoronto.ca](mailto:ariel.martin.smith@utoronto.ca) | 416-975-7995.



**ALUMNI PERFORMANCE PROJECT APPLICATION FORM**  
**September 10–13, 2020**

**SHOW/PROJECT TITLE:** \_\_\_\_\_

**COMPANY/TEAM:** \_\_\_\_\_ **PRODUCER:** \_\_\_\_\_  
(If applicable)

**PLAYWRIGHT:** \_\_\_\_\_ **DIRECTOR:** \_\_\_\_\_

**PRODUCER/PRIMARY CONTACT**

All correspondence will be sent to this person. This person is responsible for attending meetings and being the representative for the company. Please let us know if this person changes.

**NAME:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**SECONDARY CONTACT**

This person will be contacted only if the primary contact is unreachable. **NAME:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**LIST ALL ALUMNI IN YOUR COMPANY/TEAM:**

You must have graduated between June 2015 and June 2020.

Name	U of T Student Number	Year Graduated	Role in Show
Additional alumni or current students from Centre for Drama, Theatre and Performance Studies should have their information included on the back of this form. Not all positions need to be filled before the application deadline.			

**By 4pm on Friday, April 10, 2020, submit the following to Ariel Martin-Smith (room 326 or [email](#)):**

- a) This completed and signed Application Form**
- b) A general proposal (2-3 pages) that includes:**
  - A description of a play or project that you would like to showcase including the run time (suggested 45 to 90 minutes)
  - Why do you want to put on this show?
  - Preferred location: Playhouse Theatre, Luella Massey Studio, Robert Gill Theatre
  - Artistic intent (How will you stage this show? i.e., visual concept and approach)
  - Designers, technical team and cast (known to date)
- c) A copy of the play (if applicable)**
- d) A preliminary production schedule**
- e) CV for key artistic personnel and any supporting press materials, website links, etc.**

I hereby certify that the information in this application is true, and that I have read and acknowledge the guidelines set out with regards to this application.

\_\_\_\_\_  
 Producer

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date